I take this opportunity to present before the Academic Council the recommendations made by the Board of Studies in English for its approval:

**Item 1:** The existing syllabus was found satisfactory. The modifications made for the theory paper and the practicals were approved by the Board. The meanings and the spellings were restricted to the prescribed prose and non-detailed texts for all the semesters. The Board suggested that multiple choice which is the CBCS method be incorporated in the grammar part of the question paper, so that the student is facilitated to confidently appear for competitive examinations. The same is recommended to the Academic Council for its approval.

**Item 2:** It is resolved to continue the same Teaching-Learning Methods and Evaluation System and the same is recommended to the Academic Council for its approval.

**Item 3:** It is resolved to continue the same CIA & SEE, and the same is recommended to the Academic Council for its approval.

**Item 4:** It is resolved to continue the existing list of the panel of names for the appointment of the examiners and the same is recommended to the Academic Council for its approval.

**Item 5:** Some academic activities are suggested by the Board:

- To introduce mock interviews
- To give extensive lab training
- To encourage peer evaluation
- To introduce role plays

**Item 6:** The introduction of the CBCS was appreciated by the Board. It was suggested that the grammar part of the English question paper should be in the objective type. The Board suggest that the pattern of examination should be changed similar to competitive examinations.
The Board has made the resolutions mentioned above:

1. Dr. D. Revathi Devi
   Reader in English
   DRW College, Gudur
   Chairperson
   [Signature]

2. Dr. A. Hari Prasanna
   Dept. of English
   SVU College of Arts, Tirupati
   University Nominee
   [Signature]

3. Sri N. Ranga Babu
   Lecturer in English
   Layola College
   Vijayawada
   Member
   [Signature]

4. Smt B. Prasuna Kumari
   Lecturer in English
   J.B. College, Kavali
   Member
   [Signature]

5. Smt. P. Rajani
   Lecturer in English
   DRW College, Gudur
   Faculty
   [Signature]

6. Ms K. Mydhili
   Lecturer in English
   DRW College, Gudur
   Faculty
   [Signature]
Approval Signatures of the Members Attended:

1. Dr. D. Revathi Devi  
   Reader in English  
   DRW College, Gudur

2. Dr. K. Narasimha Rao  
   Dept. of English  
   VS University, Nellore

3. Sri N. Ranga Babu  
   Lecturer in English  
   Layola College, Vijayawada

4. Smt. B. Prasuna Kumari  
   Lecturer in English  
   J.B. College, Kavali

5. Smt. P. Rajani  
   Lecturer in English  
   DRW College, Gudur

6. Smt. K. Mydhili  
   Lecturer in English  
   DRW College, Gudur

7. Smt. D. Swarna  
   Lecturer in English  
   DRW College  
   Gudur

8. Dr. V.Sri Rama Murthy  
   Lecturer in English  
   Govt. Degree College  
   Naidupet

Chairperson

University Nominee

Member

Member

Faculty

Faculty

Faculty

Member
As per the guidelines of Autonomous Colleges during the XI Plan Period (2007-2012) the Board of Studies Meeting for Duvvuru Ramanamma Women’s (Autonomous) College was held on 6.9.2016 at 10.30 a.m. in the College premises. The following are the proceedings of the meeting.

Item 1: The syllabi were presented before the Board.

Item 2: The instructional methods and the evaluation methods hitherto followed were found satisfactory and were approved. The members of the Board suggested that GD should be pyramid discussion where the whole class can be involved. This pyramid discussion, in its next stage, leads to discussion and finally to debate. Close test may be made a classroom activity to improve the vocabulary of the students.

Item 3: The procedures relevant to examinations were found satisfactory and were approved.

Item 4: Some names for the Panel of examiners were suggested by the members.

Item 5: Moodle and other ICT softwares were suggested to enable the students to learn English Language and social network.

Item 6: It was suggested to introduce general elective paper consisting of the syllabi meant for all competitive and entrance examinations as an inter-disciplinary paper. It was suggested to make 2 certificate courses mandatory to improve their proficiency in English.

Approval of the members:

1. Dr. D. Revathi Devi
2. Dr. K. Narasimha Rao
3. Sri N. Ranga Babu
4. Smt B. Prasuna Kumari
5. Dr. V. Sri Rama Murthy
6. Smt. K. Mydhili
7. Ms. D. Swarna

Chairperson

University Nominee

Member

Member

Member

Member
As per the guidelines of Autonomous Colleges during the XI Plan Period (2007-2012) the Board of Studies Meeting for Duvvuru Ramanamma Women’s (Autonomous) College was held on 6.9.2017 at 10.30 a.m. in the College premises. The following are the proceedings of the meeting.

Item 1: The syllabi were presented before the Board.

Item 2: The procedures relevant to examinations were found satisfactory and were approved.

Item 3: The instructional methods and the evaluation methods hitherto followed were found satisfactory and were approved. The members of the Board suggested that the Time duration of I & II SEM Examinations should be 2 hrs instead of 3 hrs.

Item 4: It was suggested to give 5 jumbled sentences with Multiple choice in II SEM.

Item 5: It was suggested to give inferential questions Reading comprehension with Multiple choice in II SEM.

Item 6: It was suggested to give sentence limitation in about 15 sentences for each Essay Question.

Item 7: It was suggested to give 5 sentences of short conversation in Indirect speech in Internal exams for Semester II.

Item 8: It was suggested to modify The Title of Unit IV in I SEM as “A Shakespeare sample, Court scene- Act Iv, Scene I from The Merchant of Venice” instead of “One Act Play”.

Approval of the members:

1. Dr. D. Revathi Devi
2. Dr. K. Narasimha Rao
3. Sri N. Ranga Babu
4. Smt B. Prasuna Kumari
5. Dr. V. Sri Ramanurthy
6. Smt. K. Mydhili
7. Ms. D. Swarna

Chairperson

University Nominee

Member

Member

Member

Member

Member

D. Sridhar

6/9/17
DUVVURU RAMANAMMA WOMEN’S AUTONOMOUS COLLEGE
GUDUR : NELLORE DT.
Minutes of the Board of Studies 2018-19

Department of English

As per the guidelines of Autonomous Colleges during the XI Plan Period (2007-2012) the Board of Studies Meeting for Duvvuru Ramanamma Women’s (Autonomous) College was held on 9.8.2018 at 10.30 a.m. in the College premises. The following are the proceedings of the meeting.

Item 1 : The syllabi were presented before the Board.

Item 2 : The instructional methods and the evaluation methods up till now followed were found satisfactory and were approved. The members of the Board suggested that increase the number of questions and decrease marks from 8 to 5 in unit I, II & III in Semesters I, II & III and also increase questions for 2M in Grammar units.

Item 3 : The procedures relevant to examinations were found satisfactory and were approved.

Item 4 : Some names for the Panel of examiners were suggested by the members.

Item 5 : III Semester pattern changed to 60:40 instead of 70:30 according to consortium of autonomous.

Item 6 : It was suggested to introduce general elective paper consisting of the syllabi meant for all competitive and entrance examinations as an interdisciplinary paper. It was suggested to make 2 certificate courses mandatory to improve their proficiency in English.

Approval of the members:

1. Dr. R. Prabhakar
   Chairperson & University Nominee R. Prabhakar

2. Smt B. Prasuna Kumari
   Member

3. Dr. K. Padmaja
   Member

4. Smt. K. Mydhili
   Member

5. Ms. D. Swarna
   Member

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As per the guidelines of Autonomous Colleges during the XI Plan Period (2007-2012) the Board of Studies Meeting for Duvvuru Ramanamma Women's (Autonomous) College was held on 2.3.2019 at 10.30 a.m. in the College premises. The following are the proceedings of the meeting.

Item 1: The syllabi were presented before the Board. No Change the syllabus & Question paper pattern.

Item 2: The instructional methods and the evaluation methods up till now followed were found satisfactory and were approved.

Item 3: The procedures relevant to examinations were found satisfactory and were approved.

Item 4: It was approved to introduce objective type Questions consisting of the syllabi meant for all competitive and entrance examinations as an interdisciplinary paper. It was suggested to make 2 certificate courses (offered by IIT – Bombay) is mandatory to improve their proficiency in English.

Approval of the members:

1. Dr. R. Prabhakar
2. Smt B. Prasuna Kumari
3. Dr. K. Padmaja
4. Smt. K. Mydhili

Chairperson & University Nominee  
Member
Member
Member
Member