

Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges
Format-I (Institutional Data)

Zone : III

District : NELLORE

I-COLLEGE PROFILE

1	Name of the College, Website, email and Ph.No.	DUVVURU RAMANAMMA WOMENS COLLEGE (AUTONOMOUS) GUDUR, NELLORE(DT)		
2	Name of the Principal, email & Mob.No	Dr.Y.Syamalamma, syamalapenubaka@gmail.com, 9603050109		
3	Name of the Vice-Principal, email & Mob. No.	Dr.D.Revathi Devi, 9848647433		
4	Name of the IQAC Coordinator, email & Mob. No.	Dr.M.Bhavani, Zoology.nacc@gmail.com, 9492867750		
5	Year of Establishment & own land if any	1984 3.60 Acres own land		
6	Affiliating University	Vikrama Simhapuri University, Nellore		
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation	"A" Grade Under III Cycle with 3.31CGPA		
8	UGC Recognition (2F & 12 B)	Yes (CPE I & II Phase grants received)		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	10AM to 5PM	Lunch-Break 1 to 2	—
10	No. of Posts Sanctioned: 21(includes principal)	Regular Working: 15	Contract Working: 35	Guest Working:
11	Course Wise & year Wise Students strength particulars (Proforma enclosed)	Enclosed		

II-CURRICULAR ASPECTS

	Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
12	Implementation of Annual Institutional Plan	AIP Implemented	A	
13	Departmental Annual Curricular Plans	Prepared and followed	A	
14	Whether the above two circulated among Students?	Yes	B	
15	College Activity Register 2015-16	Register Maintained at IQAC	A	
16	College Calendar/College Magazine	Calender Distributed to all the Staff and Students	A	

17	Add-on Courses (Department-wise) completed during 2015-16	List Enclosed	A	
18	Add-on Courses (Department-wise) in 2015-16	List Enclosed	A	
19	Coverage of Syllabus (Average Percentage)	100%	A	
20	Teaching of HVPE & Foundation Courses	Yes, Environmental Studies, General Maths, HVPE, Fundamentals of Computer Science, Foundation Course	A	
21	No. of New UG & PG Courses introduced this year:	No	B	Introduce Certificate Courses
22	Maintenance of Student Attendance Registers	Yes-Maintained	A	

III-TEACHING, LEARNING & EVALUATION

23	Teaching Diaries & Teaching Plans in Prescribed Formats	Yes Maintained	A	
24	Co-Curricular Activities (College level)	List of Diploma & Certificate Courses	A	
25	Academic Competitions (College Level & Above) (Literacy)	List Enclosed	B	
26	Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	Internals Conducted	A	
27	Subject wise result analysis	14-15 Subject wise Enclosures	A	
28	Teacher wise result analysis	"	A	
29	Remedial Classes	Conducted	B	Some Departmentns not maintained
30	Record of Evaluation of Teachers by Students	Yes, Maintained	B	Analysis to be done

IV-RESEARCH AND CONSULTANCY

31	Is the College a Recognized Research Centre	No	B	Try for Recognition as there is a research Centre
32	No. of Research Guides in the College	Nil	C	
33	No. of Research Scholars working for M.Phil & Ph. D	Nil	C	
34	Major/Minor/Other Research Projects	Minor Project	B	
35	Research Papers Published in 2015-16 (International/ National)	3	B	

36	Papers Presented in 2015-16 (International/ National/ State)	11	A	
37	Books Published in 2015-16 (Single Author/ Co Author)	Published one Book and to be released with 42 articles by our staff With ISSN Number in this month Named "The Contemporary Issues In Higher Education"	B	
38	Seminars/Workshops/ Training Programme Conducted in 2015-16 (International/ National/ State)	7	A	
39	Record of Consultancy in 2015-16	Academic Consultancy Available	A	
40	Record of MoUs in 2015-16	6 Continued	A	

VI-EXTENSION ACTIVITIES

41	Record of Subject/Department Related Extension Activities	Maintained	A	
42	Name of the NSS PO & Mobile No.	a) Smt.B.Sailaja Lect in Chemistry b) Smt.Ch.Lalitha Kumari Lect in Zoology	A	
43	NSS Attendance register	Yes, Maintained	A	
44	NSS activity register	Maintained	A	
45	Name of the NCC ANO & Mobile No.	—		Try for Girls Unit
46	NCC Attendance register	—	-	
47	NCC activity register	—	-	
48	Name of the Red Ribbon Club Coordinator & Mobile No.	Smt.B.Sailaja	B	
49	Red Ribbon Club Activities	List enclosed	B	
50	Name of the Women Empowerment Cell Coordinator & Mobile No.	Smt.V.Nirmala	A	
51	WEC Activities	Records Available	A	
52	Name of the Eco-Club Coordinator & Mobile No.	Smt.Y.Hemalatha	A	
53	Eco- Club Activities	Maintained	A	

54	Name of the Consumer Club Coordinator & Mobile No.	—		Start a Consumer Club with Commerce Dept.
55	Consumer Club Activities	—	B	
56	Any other Club	—		Ramanujam Club, Mendels Club

IV-LEARNING RESOURCE

57	Name of the Librarian & Mob.No	Dr.P.Anuradha	Excellent - A	
58	Access timings of the Library	10 to 5PM	A	
59	Circulation of Books among Students	Yes	A	
60	Availability of Previous years Question papers	Yes	A	
61	Record of Visitors	Yes	A	
62	Status of Library Automation	Fully Automation	A	
63	e-lessons & e-resources/ e-journals	Digital Library Available	A	
64	Usage of Internet by students in the Library	Net available in Digital Library		
65	Name of Mana Tv Coordinator & Mob.No	—		Apply for MANA TV
66	Status of MANA TV functioning	—	—	
67	Whether MANA TV schedule is circulated to the students	—	—	
68	Maintenance of MANA TV Viewers' Register	—	—	

VII-Student Support Activities

69	Name of the Physical Director & Mob.No	Dr.C.Vijayakala	A	
70	Record of Physical Education Department	Available	A	

71	Records of events conducted	Available	A	
72	Records of significant achievements in Sports & Games	Maintained	A	
73	Record of Cultural programmes conducted	Maintained	A	
74	Record of any other extra-curricular activities conducted	Sahaya, Aasara, Adopted School In Girijana Colony	A	
75	Maintenance of JKC facilities & records	IEG - JKC facility available	A	
76	Record of Student trained and placed in JKC	Maintained	A	
77	Name of Career Guidance Cell Coordinator & Mob.No	T.Rajesh	B	
78	Record of activities Career Guidance and placement cell	APSSDC Training programme organized by the college for 110 students(record available to V.Bharatha Lakshmi) ICET Training	A	
79	DRC Coordinator & Mob. No.	—	—	
80	Implementation of DRC Action Plan	—	—	
81	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	Maintained	A	
82	Record of Support by Alumni Association	Yes(V.BharathaLakshmi)	A	
83	Record of Grievance Redressal Cell / Anti Ragging cell	Available (V.Nirmala)	A	
84	Record of Anti Ragging cell	Available (V.Nirmala)	A	
VIII-Basic Amenities				
85	Maintenance of drinking water	" RO System Provided both in the college & hostel	A	
86	Maintenance of sanitation	Yes Provided	A	
87	Rest room for women students	Provided	A	

88	Greenery	Green Home Maintained	A	
89	Cleanliness	Maintained	A	
90	Health Care Facility	The Hospital facility provided by Dr. CR.Reddy Hospital	A	
91	Canteen	Yes- Available	A	

IX-GOVERNANCE AND LEADERSHIP

92	Staff Council Register	Maintained (V.BharathaLakshmi)	A	
93	Functioning of Committees in Administration (Minutes of meetings)	Yes	A	
94	Awards/Achievements	Two UG & Innovative PG Programmes Runing MA(CT), M.Sc(HNNC)	A	
95	Faculty development initiatives if any	Organized WorkShops , Seminars Orientation Programes & Attended RC,Workshop, Seminars	A	

X - IT INITIATIVES

96	e-class rooms (Number & Usage)	2- Samrt Class Rooms	A	
97	Internet Centre	3- e-Class Rooms, Net lab Available	A	
98	Computer labs (No. of labs & working systems)	250 systems - 5 labs	A	

XI-Best Practices

99	Record of best/innovative practices by the institution	College Identified By CCE Under COE, Best Practices(DR) List Enclosed	A	
100	College Activity Register 2015-16 & Hard Copy of AQAR 2015-16 (should be available with the Principal)	Available	A	

Signature of the Vice-Principal

D. Netha

Signature of the Principal

Y. Srinivasan 4/4/16

Principal
D.R.W. COLLEGE
Autonomous
SSSR Nellore Dist
Academic Audit Team

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

Signatures of Academic Advisors

1 *N.A. Johnson* 4/4/16
[Dr. N.A. JOHNSON SATURAS]

2 *V.Venkata Narasiah* 4/4/16
(V.VENKATA NARASIAH)

3 *K. Sree Lakshmi* 4/4/16

Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges
Format-III: Academic Advisors Report (AAR)

S. No	Zone	District	Name of the College, place	Item	Grade *	Impression
1	III	NELLORE	D.R.W. COLLEGE	Conduct of Classes	A	
2			GUDUR	Co-Curricular Activities & Extra-Curricular Activities	A	
3			SPSR NELLORE DT	College Activity Register	A	
4				Departmental Activity Registers	A	
5				Discipline in the campus	A	
6				IQAC	A	
7				JKC	A	
8				DRC	--	Take Permission from CCE
9				Career Guidance Cell	B	
10				Mana TV	--	Take Permission from CCE
11				Library	A	Excellent
12				Research & Laboratories	B	Need to improve Research
13				Games & Sports	A	
14				Foundation Courses	A	
15				Teacher Evaluation by Students	A	
16				Maintenance of Registers	A	
17				Teaching Diaries & Plans	A	
18				NCC / NSS	A	
19				Women Empowerment Cell	A	
20				Red Ribbon Club	B	
21				Sanitation & drinking water	A	
22				Cleanliness	A	
23				Functioning of Lecturers	A	
24				Over All Impression on the College	A	
25	Any Other important Observation					

- Free coaching is provided by the College management for ICET entrance by Technical Resource Perons
- College with Wi-Fi Available
- Bio metric system & CC Camaras are installed
- Digital Library facility with full automation available
- Two Smart Class Rooms are available
- Well furnished Exam Cell is avialable
- R.O. Safe Water is provided to the students both College & Hostel
- Three Hostels are available for UG & PG Girls students within the Campus

Signatures of Academic Advisors

1 *N. V. S. S. S. S.* 4/4/16 [Dr. N. V. S. JOHNSON SATURAS]

2 *V. Venkata Narasiah* (V. VENKATA NARASHIAH)

3. *K. Sreebhakthamma* 4/4/16

* A(Good)/B(Satisfactory)/C (poor)

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Format -IV: Action Taken Report by Principal (ATR)

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1	Name of the College, Website, email and Ph.No.	DUVVURU RAMANAMMA WOMENS COLLEGE (AUTONOMOUS) GUDUR, NELLORE(DT)		
2	Name of the Principal, email & Mob.No	Dr.Y.Syamalamma, syamalapenubaka@gmail.com, 9603050109		
3	Name of the Vice-Principal, email & Mob. No.	Dr.D.Revathi Devi, 9848647433		
4	Name of the IQAC Coordinator, email & Mob. No.	Dr.M.Bhavani, Zoology.nacc@gmail.com, 9492867750		
5	Year of Establishment & own land if any	1984 3.60 Acres own land		
6	Affiliating University	Vikrama Simhapuri University, Nellore		
7	NAAC Grade with Cycle, Accredited Year & CGPA (if not Accredited Status of Preparations)	"A" Grade Under III Cycle with 3.31CGPA		
8	UGC Recognition (2F & 12 B)	Yes (CPE I & II Phase grants received)		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)		10 A.M. to 5 P.M.	1 to 2 (Lunch Break)
10	No. of Posts Sanctioned: 21 (includes principal)	Regular Working: 15	Contract Working: -35	Guest Working:
11	Course wise & Year wise Students strength particulars (Proforma enclosed & to be submitted along with AAR)	Enclosed		
II-CURRICULAR ASPECTS				
	Item	Recommendation/Suggestions by Academic Advisors A(Good)/B(Satisfactory)/C (poor) after observation		Action Taken by the Principal
		Grade	Recommendation	
12	Implementation of Annual Institutional Plan	A		
13	Departmental Annual Curricular Plans	A		
14	College Activity Register 2015-16	A		
15	Departmental Activity Registers (Dept. Wise)	A		
16	Add-on Courses (Department-wise) completed during 2015-16	A		
17	Add-on Courses (Department-wise) in 2015-16	A		

18	Age of Syllabus (Average Percentage)	A		
19	Teaching of HVPE & Foundation Courses	A		
20	No. of New UG & PG Courses introduced this year:	B	Introduce New Certificate Courses	10 Certificate Courses and 2 Diploma Courses are running. Enhance more No. of Certificate courses from 2016-17
21	Maintenance of Student Attendance Registers	A		
22	Feedback forms on Curriculum from students	A		
III-TEACHING, LEARNING & EVALUATION				
23	Teaching Diaries & Plans in the Prescribed Formats	A		
24	Co-Curricular Activities (College Level)	A		
25	Academic Competitions (College & Above level)	B		
26	Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	A		
27	Subject wise result analysis	A		
28	Teacher wise result analysis	A		
29	Remedial Classes	B	Some Departments not maintained	Remedial Classes conducted for academically backward students in some subjects i.e which they felt tough. It will be extend to conduct Remedial classes to all departments from 2016-17
30	Record of Evaluation of Teachers by Students (Monthly from July 2014)	B	Analysis to be done	Feed Back Analysis done at the end of the every cademic year. 2015-16 Analysis to be done in this month
IV-RESEARCH AND CONSULTANCY				
31	Is the College a Recognized Research Centre	B	Try for recognition as there is a Research Centre	Some of our staff are going to be applyfor guideship to VS University, it will be done in near future
32	No. of Research Guides in the College	C		
33	No. of Research Scholars working for M.Phil & Ph. D	C		
34	Major/Minor/Other Research Projects	B		

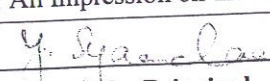
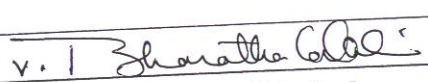
35	Search Papers Published in 2015-16 (International /National)	B		
36	Papers Presented in 2015-16 (International /National/ State)	A		
37	Books Published in 2015-16 (Single Author/ Co Author)	B		
38	Seminars/Workshops/ Training Programme Conducted in 2015-16 (International /National/ State)	A		
39	Record of Consultancy in 2015-16	A		
40	Record of MOUs in 2015-16	A		
VI-EXTENSION ACTIVITIES				
41	Record of Subject/Department Related Extension Activities	A		
42	Name of the NSS PO & Mobile No.	A		
43	NSS Attendance register	A		
44	NSS activity register	A		
45	Name of the NCC ANO & Mobile No.	-	Try for Girls Unit	Majority Students are from rural areas. They are not interested in NCC. So we will try to form it in near future.
46	NCC Attendance register	-		
47	NCC activity register	-		
48	Name of the Red Ribbon Club Coordinator & Mobile No.	B		
49	Red Ribbon Club Activities	B		
50	Name of the Women Empowerment Cell Coordinator & Mobile No.	A		
51	WEC Activities	A		
52	Name of the Eco-Club Coordinator & Mobile No.	A		
53	Eco- Club Activities	A		
54	Name of the Consumer Club Coordinator & Mobile No.	-	Start a Consumer Club with Commerce Department	We are planning to do it. Definitely we will start this club in 2016-17
55	Consumer Club Activities	-		
56	Any other Club	-		

IV-LEARNING RESOURCE

57	Name of the Librarian & Mob.No	A		
58	Access timings of the Library	A		
59	Circulation of Books among Students	A		
60	Availability of Previous years Question papers	A		
61	Record of Visitors	A		
62	Status of Library Automation	A		
63	e- Resources & e-Journals	A		
64	Name of Mana TV Coordinator & Mob.No	-	Apply for MANA TV	We will do it.
65	Usage of Internet by students in the Library	A		
66	Status of MANA TV functioning	-		
67	Whether MANA TV schedule is circulated to the students	-		
68	Maintenance of MANA TV Viewers' Register	-		

VII-Student Support Activities

69	Name of Physical Director & Mob.No	A		
70	Record of Physical Education Department	A		
71	Records of events conducted and significant achievements in Sports & Games	A		
72	Record of cultural programmes conducted	A		
73	Record of any other extra-curricular activities conducted	A		
74	Maintenance of JKC facilities & records	A		
75	Record of Students trained in different verticals	A		
76	Record of Student trained and placed in JKC	A		
77	Name of Career Guidance Coordinator and Mob.No	-		
78	Record of activities Career Guidance and placement cell	A		
79	Name of DRC Coordinator & Mob. No.	-		
80	Implementation of DRC Action Plan	-		

81	AC activities & maintenance of records , (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc)	A	
82	Record of Support by Alumni Association	A	
83	Record of Grievance Redressal Cell / Anti Ragging Cell	A	
84	Mentoring / Counseling System	A	
VIII-Basic Amenities			
85	Maintenance of drinking water	A	
86	Maintenance of Sanitation	A	
87	Rest room for women students	A	
88	Greenery & Cleanliness	A	
89	Health Care Facility	A	
90	Canteen	A	
IX-GOVERNANCE AND LEADERSHIP			
91	Staff Council Register	A	
92	Functioning of Committees in Administration (Minutes of Meetings)	A	
93	Awards/Achievements	A	
94	Faculty development initiatives if any	A	
X - IT INITIATIVES			
95	e-class rooms (Number & Usage)	A	
96	Internet Centre	A	
97	Computer labs (No. of labs & working systems)	A	
XI-Best Practices			
98	Record of best/innovative practices by the institution	A	
99	College Activity Register 2015-16 & Hard Copy of AQAR 2015-16 (should be available with the Principal)	A	
100	Over All Impression on the College	Good	
	 Principal		 V. I. Shanatha Ganes
	Signature of the Principal D.R.W. COLLEGE Autonomous Gudur. SPSR Nellore Dist		Signature of the Vice-Principal