#### **MEETING NOTICE**

I am to bring to your kind notice that it is proposed to convene the Meeting of the I.Q.A.C.at 11 A..M. on 04.07.2016 in the Conference hall of Duvvuru Ramanamma Women's College Gudur. Hence you are requested to make it convenient to attend the Meeting and contribute your valuable Suggestions.

#### Agenda for Discussion:

Item No.1: To Discuss the various activities to be undertaken

Item No.2.: To review the annual academic plan

Item No.3: To discuss about the submission of Autonomous renewal letter

Item No.4: To discuss on conducting V.S. University Inter – Collegiate Women
Tournaments

Item No.5: To discuss the activities to be undertaken to enhance research culture.

Item No.6: Any other matter.

## First meeting of Internal Quality assurance cell for the year 2016 – 2017

The Internal Quality assurance cell of Duvvuru Ramanamma Women's College Gudur, Nellore Dt., met on 04.07.2016 at 11 A.M. in the Conference hall at Duvvuru Ramanamma Women's College, Gudur, Nellore Dt., with Dr. D.Revathi Devi Principal in Chair.

#### Agenda for Discussion:

Item No.1: To Discuss the various activities to be undertaken

Item No.2.: To review the annual academic plan

Item No.3: To discuss about the submission of Autonomous renewal letter

Item No.4: To discuss on conducting V.S. University Inter – Collegiate Women

Tournaments

Item No.5: To discuss the activities to be undertaken to enhance research culture.

Item No.6: Any other matter.

## Minutes of the Meeting of the I.Q.A.C. of Duvvuru Ramanamma Women's College Gudur, Nellore Dt.,

The meeting of Internal Quality assurance cell of DuvvuruRamanamma Women's College Gudur, Nellore Dt.was held in the College Conference hall on 04.07.2016 at 11 A.M. The Principal of the College Dr. D.Revathi Devi extended welcome to all the members.

#### **Members Present:**

1. Dr.D.Revathi Devi

Chairperson

Principal

2. Dr.M.Bhavani

Coordinator

Alumni(Vice Principal, Greenvalley Public School, Gudur)

Dept.of Zoology

17. P.Siva Jyothi

#### **MEMBERS**

3. Dr. M.Swarupa Rani	Dept. of Economics
4. Dr. V. Bharatha Lakshmi	Dept. of Commerce
5. Dr.P. Kamala Sayi	Dept. of Hindi
6. Dr.B.Yasodha	Dept. of Physics
7. Smt. A. Lakshmi Kumari	Office Superintendent
8. Sri.K.Venkateswarlu	Store Keeper
9. Dr. C.R. Reddy	Secretary & Correspondent
10. Sri. Siva Kumar Reddy	Treasurer
11. Sri.K.MuniGirish	Stakeholder
12. Sri.M.Vidyasagar	Industrialist
13. Dr.A.Sudarsanamma	External Expert
14. M.Lalitha	II M.B.A. Student representative(P.G.)
15. A.Alekya	III M.P.E Student representative (U.G.)
16. P.Madhuri,	Alumni ( Proprietor, Madhuri matching
	Centre, Gudur)

The members of I.Q.A.C. discussed the items in the agenda and passed the following resolutions

- > It is resolved to Conduct various activities like seminars, workshops, orientation programmes, Refresher courses to enhance research culture among staff and students, with the help of U.G.C., C.P.E funds.
- > To improve infrastructure facilities in the laboratories and to establish smart class rooms.
- It is proposed to send the AQAR report for the year 2015-16 and the plan of action prepared by the Coordinator with the assistance of all the faculty members is approved and the same will be submitted to the director, NAAC, Bangalore.
- > It is resolved to send Autonomous Renewal Letter to Naac Office
- It is resolved to constitute various
- > It is resolved to conduct V.S. University Inter collegiate tournaments in the month of September.
- > It is resolved to request the faculty to attend seminars and present papers conducts by other institutions.

Name

1. Dr.D.Revathi Devi

2. Dr.M.Bhavani

3. Dr. M.Swarupa Rani

4. Dr. V. Bharatha Lakshmi

5. Dr.P.Kamalasayi

6. Dr. B. Yasodha

7. Smt. A. Lakshmi Kumari

8. Sri.K. Venkateswarlu

Signature

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9. Dr. C.R. Reddy

10. Siva Kumar Reddy

11. Sri.K.MuniGirish

12. Sri.M. Vidyasagar

13. M.Lalitha

14. A.Alekya

15. P.Madhuri

16. P.Siva Jyothi

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M. Calitha

A. Alekya,

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#### **MEETING NOTICE**

I am to bring to your kind notice that it is proposed to convene the Meeting of the I.Q.A.C.at 11 A..M. on 19.9.2016 in the Conference hall of Duvvuru Ramanamma Women's College Gudur. Hence you are requested to make it convenient to attend the Meeting and contribute your valuable Suggestions.

## Agenda for Discussion:

#### To discuss on

Item No.1: The extension activities to be under taken

Item No. 2: On the budget estimated of finance committee

Item No.3: On the field visits

Item No.4: The plan of action to conduct V.S. University inter collegiate tournaments.

Item No.5: The add on programmes to be conducted by all the departments

Item No. 6: The Examination schedule

Item No.7: Any other

# Second meeting of Internal Quality assurance cell for the year 2016 – 2017

The Internal Quality assurance cell of DuvvuruRamanamma Women's College Gudur, Nellore Dt., met on 19.9.2016 at 11 A.M. in the Conference hall at DuvvuruRamanamma Women's College, Gudur, Nellore Dt., with Dr. D.Revathi Devi Principal in Chair.

#### Agenda for Discussion:

#### To discuss on

Item No.1: The extension activities to be under taken

Item No. 2: On the budget estimated of finance committee

Item No.3: On the field visits

Item No.4: The plan of action to conduct V.S. University inter collegiate

tournaments.

Item No.5: The add on programmes to be conducted by all the departments

Item No. 6: The Examination schedule

Item No.7: Any other

# Minutes of the Meeting of the I.Q.A.C. of DuvvuruRamanamma Women's College Gudur, Nellore Dt.,

The meeting of Internal Quality assurance cell of DuvvuruRamanamma Women's College Gudur, Nellore Dt., was held in the College Conference hall on 19.9.2016 at 11 A.M.

#### **Members Present:**

1. Dr. D.Revathi Devi

Chairperson

Principal

2. Dr.M.Bhavani

Coordinator

Dept. of Zoology

#### **MEMBERS**

3. Dr. M.Swarupa Rani

Dept. of Economics

4. Dr. V. Bharatha Lakshmi

Dept. of Commerce

5. Dr.B. Yasodha

Dept. of Physics

6. Dr.P.KamalaSayi

Dept. of Hindi

7. Smt. A. Lakshmi Kumari

Office Superintendent

8. Sri.K.Venkateswarlu

Store Keeper

9. Dr. C.R. Reddy

Secretary & Correspondent

10. Sri. Siva Kumar reddy

Treasurer

11. Sri.K.MuniGirish

Stakeholder

12. Sri.M. Vidyasagar

Industrialist

13. M.Lalitha

III M.B.A. Student representative (P.G.)

14. A.Alekya

III.M.P.E Student representative (U.G.)

15. P.Madhuri,

Alumni (Proprietor, Madhuri matching Centre,

Gudur)

16. P.Siva Jyothi

Alumni(Vice Principal, Greenvalley Public School, Gudur

It is resolved to conduct extension activities in the adopted girijan colony.

- > It is resolved to distribute Books to Saraswathi SisuMandir.
- > It is resolved to approve budget estimates submitted by the finance committee for implementing the Autonomous.
- > It is resolved to conduct field visits to enhance the knowledge of students. It is also resolved to request the dept. of Zoology to conduct field visit to Nelapattu bird sanctuary and Pulicat lake.
- > It is resolved to request the commerce Dept. to take industrial visit to MAS Akshaya fabrics Pvt.Ltd.
- ➤ It is resolved to conduct V.S. University tournaments on 26<sup>th</sup>& 27<sup>th</sup> September and approve the plan of action prepared by Physical Directress.
- > It is resolved to request the staff to continue add on programmes in every department.
- > Autonomous renewal letter to Naac Office.
- > It is resolved to conduct examinations for I, III & V Semesters in the month of November.
- > It is resolved to request the commerce dept. to conduct, orientation programme in the month of December.
- > It is resolved to conduct campus selections in the college premises.

#### Name

18. Dr. D.Revathi Devi

19. Dr. M.Bhavani

20. Dr. M.Swarupa Rani

21. Dr. V. Bharatha Lakshmi

22. Dr. P.KamalaSayi

23. Dr. B. Yasodha

24. Smt. A. Lakshmi Kumari

#### Signature

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25. Sri.K. Venkateswarlu

26. Dr. C.R. Reddy

27. Sri. Siva Kumar Reddy

28. Sri.K.MuniGirish

29. Sri. Y. Vidyasagar

30. M.Lalitha

31. A.Alekya

32. P.Madhuri

33. P. Siva Jyothi

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#### **MEETING NOTICE**

I am to bring to your kind notice that it is proposed to convene the Meeting of the I.Q.A.C.at 11 A..M. on 15.12.2016 in the Conference hall of Duvvuru Ramanamma Women's College Gudur. Hence you are requested to make it convenient to attend the Meeting and contribute your valuable Suggestions.

#### Agenda for Discussion:

Item No.1: To improve infrastructure facilities

Item No. 2: To introduce Beautician certificate course

Item No.3: To conduct clean and green programme

Item No.4: To Review the carrier guidance and placement cell activities

Item No.5: To discuss the feedback mechanism

Item No.6: Any other

# Third meeting of Internal Quality assurance cell for the year 2016 – 2017

The Internal Quality assurance cell of DuvvuruRamanamma Women's College Gudur, Nellore Dt., met on 15.12.2016 at 11 A.M. in the Conference hall at DuvvuruRamanamma Women's College, Gudur, Nellore Dt., with Dr. D.Revathi Devi Principal in Chair.

#### Agenda for Discussion:

Item No.1: To improve infrastructure facilities

Item No. 2: To introduce Beautician certificate course

Item No.3: To conduct clean and green programme

Item No.4: To Review the carrier guidance and placement cell activities

Item No.5: To discuss the feedback mechanism

Item No.6: Any other

# Minutes of the Meeting of the I.Q.A.C. of DuvvuruRamanamma Women's College Gudur, Nellore Dt.,

The meeting of Internal Quality assurance cell of DuvvuruRamanamma Women's College Gudur, Nellore Dt., was held in the College Conference hall on 15.12.2016 at 11 A.M. with Dr. D.Revathi Devi Principal in Chair.

#### **Members Present:**

1. Dr. D.Revathi Devi

Chairperson

Principal

2. Dr.M.Bhavani

Coordinator

Dept.of Zoology

#### **MEMBERS**

3. Dr. M.Swarupa Rani

Dept. of Economics

4. Dr. V. Bharatha Lakshmi

Dept. of Commerce

5. Dr.B. Yasodha

Dept. of Physics

6. Dr.P.Kamala Sai

Dept. of Hindi

7. Smt. A. Lakshmi Kumari

Office Superintendent

8. Sri.K.Venkateswarlu

Store Keeper

9. Dr. C.R. Reddy

Secretary & Correspondent

10. Sri. Siva Kumar Reddy

Treasurer

11. Sri.K.MuniGirish

Stakeholder

12. Sri.M. Vidyasagar

Industrialist

11. M.Lalitha

III M.B.A. Student representative (P.G.)

12. A.Alekya

III M.P.E Student representative (U.G.)

13. P. Madhuri,

Alumni (Proprietor, Madhuri matching Centre,

Gudur)

14. P. Siva Jyothi,

Alumni (Vice Principal, Green valley Public School,

Gudur

The members of I.Q.A.C. discussed the items in the agenda and passed the following resolutions

- > It is resolved to develop two Smart class rooms to develop innovative method of teaching.
- > It is resolved to introduce Beautician as certificate course.
- ➤ It is resolved to conduct clean and green programme on 3<sup>rd</sup> Saturday of every month.
- Reviewed the activities of career guidance and placement cell. It is resolved to conduct more activities for the benefit of the students.
- ➤ Reviewed the feedback mechanism and it is resolved to continue the process in the future also.
- > It is resolved to advice faculty to contribute more number of articles and present papers in the National and state seminars.
- > It is also resolved to request faculty to take necessary steps to publish their articles.

#### Name

- 1. Dr. D.Revathi Devi
- 2. Dr. M.Bhavani
- 3. Dr. M.Swarupa Rani
- 4. Dr. V. Bharatha Lakshmi
- 5. Dr.B. Yasodha
- 6. Dr.P.KamalaSayi
- 7. Smt. A. Lakshmi Kumari
- 8. Sri.K. Venkateswarlu
- 9. Dr. C.R. Reddy

#### Signature

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10. Sri D.Siva Kumar Reddy

11. Sri.K.MuniGirish

12. Sri.Y.Vidya Sagar

13. M.Lalitha

14. A.Alekya

15. P.Madhuri

16. P. Siva Jyothi

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P. Siva Jyothi